



DEPARTMENTS OF THE ARMY AND AIR FORCE  
JOINT FORCES HEADQUARTERS – ALASKA  
OFFICE OF THE ADJUTANT GENERAL  
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JOINT BASE ELMENDORF-RICHARDSON AK 99505-0800

NGAK-TAG

06 November 2014

MEMORANDUM FOR ALL COMMANDERS, DIRECTORS, MANAGERS, SUPERVISORS, AND  
TECHNICIAN EMPLOYEES OF ALL UNITS, AND DEPARTMENTS OF THE ALASKA  
NATIONAL GUARD

SUBJECT: Discrimination Complaints and Sexual Harassment “Hotline” 1-800-371-0617

1. The Alaska National Guard Equal Employment Opportunity has a twenty-four hour “hotline” service. The number is 1-800-371-0617. The “hotline” can be used for inquiries, and/or information regarding complaints of discrimination, including sexual harassment complaints. When placing a call, an Equal Employment Specialist will provide procedural information regarding discrimination complaints within the National Guard. If the specialist is unavailable, you may leave a message.
2. The “hotline” service is available to all National Guard employees (traditional/M-day, full-time, FTNGD and temporary duty status) throughout the United States and its territories. NGB-EO Poster 2004-160 contains “hotline” information and is to be posted on bulletin boards throughout the organization. If your work area does not have the poster, please notify the State Equal Employment Office at (907) 428-6646.
3. The “hotline” may be used to obtain information regarding the filing of a military or technician discrimination complaint (including sexual harassment) within the Army or Air National Guard. It can also be used to obtain information on appeals or other specific complaint procedures, however to file a discrimination/sexual harassment claim or an appeal, you must file a complaint with the ARNG/ANG-EO/EEO office.
4. Any questions or concerns regarding this policy may be directed to the State Equal Employment Manager’s Office at (907) 428-6466, Room E-201, Joint Forces Headquarters, Joint Base Elmendorf-Richardson.

LEON M. BRIDGES  
Brigadier General, AKARNG  
Acting-The Adjutant General & Commissioner